

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
November 25, 2008
7:00 P.M. - Duvall Fire Station**

Council Workshop: Cancelled.

The City Council Meeting was called to order by Mayor Will Ibershof at 7:00 P.M.

Council Present: Elizabeth Walker, Gérard Cattin, Vicki Edwards, Dianne Brudnicki, Anne Laughlin, Glen Kuntz.

Staff Present: Steve Leniszewski, Glenn Merryman, Chris Green, Dianne Nelson, Duvall Fire Chief John Lambert, Jodee Schwinn.

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll Checks #6844-6854 in the amount of \$176,718.01; Claims Checks #6859-6922, and 6850 in the amount of \$147,285.76, and excusing the absence of Councilmember Gary Gill; After Committee Reports add: Assistant Planner, Chris Green, update on Park Impact Fees; Under Public Hearing: Correct the Title to read 2009 Budget; Under New Business: Correct Item #2 to read Interlocal Agreement for Fire Code Enforcement Services for Commercial Buildings and Structures; Under Executive Session remove the 5-minute Executive Session.

II. Adoption of Council Agenda:

*It was moved and seconded (Laughlin-Brudnicki) to adopt the Council Agenda.
The Motion carried. (6 ayes).*

III. Comments from the Audience:

There were no comments from the audience.

IV. Approval of Consent Agenda:

*It was moved and seconded (Walker-Edwards) to approve the consent agenda which included Payroll Checks #6844-6854 in the amount of \$176,718.01; Claims Checks #6859-6922, and 6850 in the amount of \$147,285.76; Excusing the absence of Councilmember Gary Gill; and approving the Council Meeting Minutes of 11-13-08.
The Motion carried. (6 ayes).*

V. Presentation: None

VI. Scheduled Items:

1. Mayor Ibershof: Mayor Ibershof reported that he has been working on a plan with Cedarcrest High School and Broadstripe Cable to broadcast more community service events on the City's cable channel 8. If all things come into play, there is a chance that the City may be able to broadcast Cedarcrest High School events such as football games, volleyball games, etc. on the City Cable Channel 8. Cedarcrest High School is very excited about the idea and Broadstripe is very interested in becoming more involved in the community. The planning for this idea is still in the preliminary stages. The Mayor also reported that he recently attended the Suburban Cities Association (SCA) Annual Meeting. He said it was exciting to see that a number of different initiatives that the SCA has been working on and is supporting are issues that will hopefully play out well for us locally in Duvall. Mayor Ibershof also presented outgoing City Finance Director, Dianne Nelson, with a plaque of appreciation for her eight years of service with the City of Duvall. He thanked her for her service and remarked that she has been a great asset to Duvall. Mayor Ibershof presented outgoing Assistant Planner, Chris Green, with a plaque in appreciation of his service to the City of Duvall.

2. Committee Reports:

a. Land Use Committee: Councilmember Elizabeth Walker reported that the Committee met and discussed the Park Plan update. They also reviewed capital facility fees. She said she is happy to report that there are still quite a few projects moving along in Duvall, and that ten new building permits came in last week. Councilmember Walker also reported that at the last Snoqualmie Watershed Forum meeting she attended, a two-sided handout listing out all of the Forum's 2008 accomplishments was distributed. She said she is very impressed with the level of expertise and commitment that our local watershed forum group has.

b. Public Works Committee: Councilmember Elizabeth Walker reported that the Committee met and reviewed the proposed RFP for the Dougherty Farm. They hope to have that out soon. They also discussed the Depot Building and possible public uses for that facility. She emphasized that it will be important to have a full statement of understanding stating what the intent and use of that building will be, and at the same time allow various community groups to utilize it. She reported that Verizon is interested in having a cell tower on the water tank where AT&T has recently placed one. The Committee is looking into that. The Committee is also continuing to discuss the location for the 2009 Farmers Market.

Steve Leniszewski, Public Works Director, reported that the Main Street Project is moving along and is right on schedule. There wasn't a lot of storm drainage work scheduled to take place on this project, but they have discovered that some of the storm lines aren't as structurally sound as they should be. They would like to take care of those while the contractor is already there and working in those areas. Engineering is looking into a proposed change order to have those deteriorating lines replaced. They estimate it would be \$89,000, and they will ask the contractor to put together a formal proposal. He reported that the Storm Drain fund has ample funds to support that. Steve reported that

the Bid Opening for the 2nd Avenue Watermain Replacement took place. The City received 32 actual bids and the apparent low bidder came in at \$390,000 with tax. The Engineers estimate was \$780,000. They hope to award the bid at the next City Council Meeting. He also gave Council a heads-up that they may receive calls, questions and comments from the development community regarding the proposed increase in impact fees.

c. Public Safety Committee: Councilmember Vicki Edwards reported that the Committee is very happy with the final Interlocal Agreement relating to Code Enforcement Services. After approval of the Interlocal Agreement, the next step will be to bring forward the ordinance updating the Duvall Municipal Code. The Committee has also been discussing the idea of having a Regional Emergency Planner that would be shared among local jurisdictions (North bend, Carnation, Woodinville, and Duvall).

d. Economic Development Committee: Councilmember Anne Laughlin announced that a notice for a volunteer to be the coordinator for the 2009 Duvall Days event is being published in the upcoming December Duvall Newsletter. Individuals interested in applying for the volunteer position of Duvall Days Coordinator are being asked to submit a letter of intent to the City of Duvall.

e. Finance & Administration Committee: Councilmember Gérard Cattin reported that the State Auditor has completed their audit of the City of Duvall for 2007. He is happy to report that there were no Findings. He reported that there were a couple of minor items for the city to address mainly relating to securing quotes in the bidding process, and also one item regarding documentation supporting a \$117.00 expenditure last year and one item regarding an expenditure out of the REET fund. He reported he was happy to see that city has a good budget, a clean use of funds, adequate policies in place, and a staff that does a great job. He recommended that Council adopt tonight's budget.

2. Special Staff Report:

a. Chris Green, Assistant Planner, gave an update on the proposed Park Impact Fees. He explained that the projected population numbers have been adjusted to more accurately reflect the number of additional households projected to be built through 2014.

3. Council Reports:

a. Councilmember Dianne Brudnicki wanted to report that the wood plan art forms that have been created for the Main Street Project are already having an impact locally. The Main Street Art will be displayed for a period of time at the new Snoqualmie Casino.

VII. Public Hearing: Final Public Hearing on the City of Duvall 2009 Budget

7:32 p.m. The Public Hearing was opened.

There were no public comments.

7:32 p.m. The Public Hearing was closed.

VIII. New Business:

1. (AB08-61) Adopt Ordinance #1075 adopting the City of Duvall Budget for Fiscal Year 2009. *It was moved and seconded (Laughlin-Brudnicki) to adopt Ordinance #1075 adopting the City of Duvall Budget for Fiscal Year 2009.*

Dianne Nelson, Finance Director, presented the 2009 Budget.

Council gave consensus to authorize \$1,000 be placed in the budget line item #001.05.558.40.49.00 for GIS purchase and training.

The Motion to adopt the 2009 City of Duvall Budget Carried. (6 ayes).

2. (AB08-62) Approve and authorize the Mayor to sign Interlocal Agreement between King County and the City of Duvall for Fire Code Enforcement Services for Commercial Buildings & Structures. *It was moved and seconded (Walker-Laughlin) to Approve and authorize the Mayor to sign Interlocal Agreement between King County and the City of Duvall for Fire Code Enforcement Services for Commercial Buildings & Structures. The Motion Carried. (6 ayes).*

IX. Executive Session: *None*

X. Adjournment:
It was moved and seconded (Cattin-Laughlin) to adjourn.
The Motion Carried. (6 ayes). The meeting was adjourned at 7:47 p.m.

Signed _____
Mayor Will Ibershof

Attest _____
Jodee Schwinn, City Clerk